



North Central Florida Health Care Coalition, Inc.

MEETING SUMMARY JUNE 13, 2016

FACE-TO FACE MEETING-
ALACHUA COUNTY EOC

MEETING CALLED BY	Coalition vote
TYPE OF MEETING	Regular Quarterly
FACILITATOR	Coalition Chair, Harold Theus
NOTE TAKER	Tony McLaurin
ATTENDEES CHD=COUNTY HEALTH DEPARTMENT EM=EMERGENCY MANAGEMENT EMS=EMERGENCY MEDICAL SERVICES	<p>Board Member/Designee Attended: Harold Theus-Alachua County EMS, Mary Garcia-Putnam CHD Administrator, Brad Caron, Lola Butler-Dixie CHD Representative, Ed Baltzley-Suwannee and Lafayette CHD Representative, Barbara Locke-Levy, Dixie, Gilchrist Representative, Robert Linnens- Alachua DOH, Walter Lamar-UF Health-Shands, Dan Mann-FDOH Bradford-Union, Suzanne DeKay-UF Health-Shands, Kendra Siler-Marsiglio-WellFlorida, Keith Lurvey-VAMC (Alachua), Jen Horner-Alachua Co. EM, Kyle Roberts-DOH-Dixie/Gilchrist/Levy, Ralph Waccary-NFRMC, Beth Love- Family Medical Center, Keith Trittschuh-North Florida Regional Medical Center, Brandi Curtis PCMS, Brian Weldon- PCMC, Wayne Pacona-PCMC, Ebbin Spellman-Alachua County EM, Sharon Hingson-DEM Suwannee</p> <p>Guests - Patricia Frank-Region 3 Special-Needs-Shelter Coordinator, Sandi Courson-Region 3 Regional Emergency Response Advisor, Sam MacDonell-Region 2 Regional Emergency Response Advisor, Kevin Towles-Center for Independent Living of North Central Florida, Jeff Taylor-ACFR</p>

Agenda topics

1300	WELCOME	GROUP DISCUSSION
DISCUSSION	Welcome and start of meeting.	
	OLD BUSINESS	GROUP DISCUSSION
DISCUSSION	Approve Minutes from March 14, 2015 meeting	
	Discussion: Meeting minutes from March 14, 2016 were approved	
CONCLUSIONS	Meeting minutes were motioned for approval by Suzanne DeKay	
	NEW BUSINESS	
	NCFHCC General Board Elections	
	Discussion: As delineated in the NCFHCC By-Laws, each board member is elected to serve in office for a term of two years (officers can serve an additional two years upon reelection, but will not exceed two consecutive terms). As of July 1, the terms of office for current board members will expire.	
	Per discussion at the meeting, there will not be any significant changes to the board structure, with the exception of the Vice-Chair position. Paul Myers will no longer serve as the Vice-Chair, as it will be a conflict of interest. There was conversation that David Hartzell may be potentially interested in the Vice-Chair position. The coalition will re-engage with Dan Mann as a candidate for Vice-Chair if Dave Hartzell no longer has any interest. Robert Linnens will remain the NCFHCC Secretary.	

	Disaster Management and Emergency Preparedness (DMEP) Course
Discussion: DMEP is scheduled to occur on June 27, 2016 at UF Health Shands (Gainesville Campus). Registration begins at 7:15 AM. The course will start at 7:30 AM and conclude at 4:30 PM (lunch will be provided). This interactive American College of Surgeons course covers incident command, mass casualty triage, medical surge, surge capabilities and surge capacity.	

	Fiscal End-of-Year Activity Review
Discussion: Kendra summarized deliverables that have been executed since WellFlorida Council, Inc. was commissioned to administer the NCFHCC. Furthermore, Kendra discussed the Community Health IT Broadband/Communications Program as a mechanism for HCC sustainability, as Captain Link (HHS federal evaluator) recommended that a focus of HCC is to increase and diversify its sustainability efforts beyond state funds. Mary Garcia made the motion that the following: "To include the HCC as a part of the consortium at no charge or expense of the coalition. And, the coalition to receive 5% of funds disbursed for federal connectivity." Barbara Locke seconded the motion. The motion was passed unanimously.	

	NCFHCC Project Proposal Template
Discussion: A project proposal template was developed to address NCFHCC's unique needs and gaps. The document is going through review by the Coordination Committee and will be accessible to partners once approved.	

	NCFHCC Financials and NCFHCC MOA with STAR
Discussion: Brad Caron reported that the coalition has roughly \$31,000 in the coalition's account.	
Of Ebola grant funds, \$19,000 will be allocated for the purchasing of equipment. Partners shared their ideas regarding what equipment should be purchased, including a patient isolation unit (along with necessary accessories) and an aeroclave. Once the coalition reaches a unanimous decision as to what equipment should be purchased, it will be an available resource to all partners.	
Furthermore, funding for the 16-17 FY will no longer be divided by region. Funding will be distributed amongst all three coalitions in Region 3 (CHAMP (Marion County), North East Florida HCC and North Central Florida HCC) and will be based off a Base + Population funding methodology.	
The proposed MOA between STAR and NCFHCC was discussed. It was discussed that the vote would be carried out electronically using a survey tool. The survey tool was designed to ensure that the appropriate number of voting blocks were represented.	

	Next Meeting
Discussion – Next meeting place and time was discussed.	
CONCLUSION	The next meeting will be held on September 19, 2016 at 1330 (1:30 PM) at the Alachua County Emergency Operations Center.