



**Florida Week at  
Center for Domestic Preparedness  
Anniston, AL  
March 26, to April 1, 2017**

Greetings,

We are excited to begin the registration process for the first-ever *Florida Week at the Center for Domestic Preparedness* in Anniston, Alabama. This is a unique opportunity for Florida Health Care Coalition members from multiple disciplines to come together at the nation’s only training hospital, for a week of emergency preparedness training, culminating in a full-scale exercise.

There are a total of 140 spots available in three (3) courses: Health Care Leadership and Administrative Decision Making (HCL), 60 spots, Emergency Medical Operation for CBRNE Incidents (EMO), 40 spots, and Hospital Emergency Response Training for Mass Casualty Incidents (HERT), 40 spots. Each Region was awarded two (2) spots in each course. The remainder were divided among Regions by population.

<b>Region / HCCs</b>	<b>HERT / ICE</b>	<b>HCL/ICE</b>	<b>EMO/ICE</b>	<b>REGION TOTALS</b>
<b>REGION 3 -NCFL / NEFL/CHMP</b>	<b>5</b>	<b>7</b>	<b>5</b>	<b>17</b>

The following pages will provide you with a syllabus for all three courses, the target audience for each course, and the Promo Codes for registration. There is also a registration tutorial for your convenience. **You must have a FEMA SID number before you can apply for a class.** To obtain a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID>.

Registration is on a first-come, first-served basis. A supervisor’s email address is required for the application. Supervisors will receive an email and must approve the request via link provided in the email. Supervisors have 10 business days to approve an application or it will be returned. Once the region’s allotment is full, names will go onto a waiting list.

We are working with CDP to include two additional courses, which will not be part of the Incident Capstone Event–ICE (full-scale exercise). We will not have confirmation about these courses until late September, but did not want to delay registration. In early October we will know if additional courses will be available and will do an assessment of where we are with registration.

Aside from providing ‘back-fill’ for the participant, this opportunity comes **at no cost** to the organization. CDP covers airfare, ground transportation, lodging and meals. Please share this information with all of your members and partners. It is our hope that this training will build health care system preparedness, strengthen capabilities of emergency responders, and provide an annual training and networking opportunity for all Florida Health Care Coalition members.

***Please join us on Thursday, August 11, 2016 at 10:30 AM for a call-in webinar to answer questions regarding the registration process.***

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**Healthcare Leadership and Administrative Decision-Making (HCL)**

**HCL MGT-901**    **PROMO CODE: 26HCLFL**

**32 Contact Hours**

Healthcare Leadership and Administrative Decision Making is a four-day course that addresses disaster preparedness at the facility and system level. This course focuses on preparing healthcare leaders to make critical decisions in all-hazards disaster emergency preparedness activities. Responders learn essential disaster-planning response and recovery functions through lecture/discussion format that are then applied in a tabletop exercise and a two-day functional exercise. Some, but not all, of the critical skill sets provided in this training include clarifying healthcare response roles and responsibilities; employing healthcare incident command to manage events and difficult decisions health care leaders face during an event.

**Target audience:**

Hospital executives and administration

Mid-level management

Patient service groups

Emergency Department staff

Physical Plant Operations Group

Security / Law Enforcement

Emergency Medical Services

Public Health Group

Ancillary health care provider groups

**Emergency Medical Operations for CBRNE Incidents (EMO)**

**EMO PER-267**    **PROMO CODE: 26EMOFL**

**32 Contact Hours**

The Emergency Medical Operations for CBRNE Incidents (EMO) is a four-day course that prepares responders to effectively respond to a CBRNE or Mass Casualty Incident (MCI). The EMO course provides classroom lectures, extensive hands-on training, and culminates with a hands on, practical exercise that allows responders to implement the emergency response knowledge and skills learned during the course. Some, but not all, of the critical skill sets learned during this training include Incident Command System principles, START and JUMP START and donning and doffing of PPE. In addition, the training includes tracking and transport operations in support of a mass casualty incident.

**Target audience:**

EMS, Health Care, Public Health

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**Hospital Emergency Response Training for Mass Casualty Incident**

**HERT PER-902** **PROMO CODE: 26HERTFL**

**24 Contact Hours**

The Hospital Emergency Response Training for Mass Casualty Incidents (HERT) course addresses healthcare response at the operations level for the facility and its personnel. This three-day course prepares healthcare responders to utilize the Hospital Incident Command System — integrating into the community emergency response network while operating an Emergency Treatment Area as hospital first responders during a mass casualty incident involving patient contamination. The healthcare responders will determine and use appropriate personal protective equipment and conduct triage followed by decontamination of ambulatory and non-ambulatory patients as members of a Hospital Emergency Response Team.

Some, but not all, of the critical skill sets learned during this training include building a Hospital Emergency Response Team, use of hospital incident command and medical response to variety of illnesses and injuries during and after an incident. Participants will receive both classroom and hands on training to select and use appropriate PPE and support medical operations in a mass casualty incident response.

**Target Audience**

Hospital Emergency Response Team members

Physicians, nurses, administrators, security personnel, environmental staff

EMS, Plant Operations Staff, Ancillary hospital staff

**Online Training Application Process**

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**Promo Codes**

1. You must have a FEMA SID number before you can apply for the class. To obtain a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.

\*\* The PROMO CODES for the training event:

**PROMO CODE: 26HCLFL**

**Healthcare Leadership for Mass Casualty Incidents / Integrated Capstone Events (ICE)**

**PROMO CODE: 26EMOFL**

**Emergency Medical Operations for CBRNE Incidents / Integrated Capstone Events (ICE)**

**PROMO CODE: 26HERTFL**

**Hospital Emergency Response Training for Mass Casualty Incidents PER-902, HERT; Hospital Emergency Response Training for Mass Casualty Incidents, Train-the-Trainer/ Integrated Capstone Events (ICE)**

2. Access the CDP website at this link. <https://cdp.dhs.gov/>
3. Locate and select **Apply for Training** from the tool bar from the home page. This will re-direct you to the next page.

**Do you have a promo code?**

4. Locate and select this box. Enter the **Promo Code**: for the course you are interested in, and choose the Apply button to the right side.

5. Completed the on-line application and choose the below button at the bottom of

to start the approval process

the application.

\*\*\*\*\* Important NOTES\*\*\*\*\*

- Your jurisdiction should be listed as: **Statewide Territorial**.

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- A supervisor's email address is required for this application. Your supervisor will receive an email concerning your training request and must approve the request via link provided in the email. Your supervisor's information must be correct in order to process your application. Your supervisor will have 10 business days to approve your application or it will be returned to you. Make sure the email address you provide is the best address to ensure a prompt response. Let your supervisor know he/she will be receiving an email requiring approval for training.
- You must check all medical conditions that apply or check "I have none of these conditions." Any "checked" condition will require you to have a current (within 30 days of submission) medical screening by a licensed physician certifying you are in appropriate health to perform tasks in personal protective clothing and respirator systems. High blood pressure (150 over 90) may preclude participation in toxic agent training. A note from the physician will be required to be submitted before the application can be processed.
- Contact **Mary Register** via email, [Mary.Register@flhealth.gov](mailto:Mary.Register@flhealth.gov) or, **Debbie Kelley** by email, [Debbie.Kelley@flhealth.gov](mailto:Debbie.Kelley@flhealth.gov) if you have any questions.