



# North Central Florida Health Care Coalition, Inc.

MEETING SUMMARY OCTOBER 27, 2014

FACE-TO FACE MEETING

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| MEETING CALLED BY | Coalition Member Vote at September 9, 2014 meeting   |
| TYPE OF MEETING   | Regular Quarterly  |
| FACILITATOR       | Coalition Chair Harold Theus   |
| NOTE TAKER        | Robert Linnens   |
| ATTENDEES         | <p>Board Member/Designee Attended: Dave Donnelly-Alachua County EM, Harold Theus-Alachua County EMS, Paul Myers- Alachua CHD Administrator, Craig Skeath-North Florida Regional Medical Center (Alachua County), Mark Milton-UF Health Shands Hospital (Alachua County), Mark Humphries-Malcom Randall VAMC (Alachua), Joe Pietrangelo-Bradford/Union CHD Administrator, Annette Starling-Shands Starke Regional Medical Center (Bradford), Barbara Locke-Dixie/Gilchrist/Levy CHD Administrator, Sheila Frierson from Tri-County Nursing &amp; Rehab Center, Pamela Blackmon-Suwannee/Lafayette CHD Administrator, David Knowles-Levy Count EMS, Ryan Simpson- Putnam County EM, Mary Garcia-Putnam CHD Administrator, Sharon Hingson-Suwannee County EM, Mitch Andrews-Union County EMS, David Hartzell-Lake Butler Hospital (Union), Brad Caron-Coordination Committee Chair, Christine Heath-Putnam Community Medical Center, Alesha Arnold-Levy County Department of Public Safety (EMS).</p> <p>Guests - Ed Baltzley- Planner Suwannee CHD, Dan Mann-Bradford CHD Planner, David Pollard-Putnam CHD Planner, Sam MacDonell-Region 2 Regional Emergency Response Advisor, Christie Mathison-Region 2 Planner, Paula Anderson-Dixie CHD Planner, Jen Horner-Alachua EM</p> |

## Agenda topics

**1335 WELCOME GROUP DISCUSSION**

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| <b>DISCUSSION</b> | <b>Welcome and start of meeting.</b> |
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**1335 – 1342 OLD BUSINESS GROUP DISCUSSION**

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| <b>DISCUSSION</b> | <b>1335 – 1336; Approve Minutes from September 9, 2014 meeting</b> |
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Discussion and Vote –No discussion. A voice vote was taken.

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| <b>CONCLUSIONS</b> | The minutes were approved. |
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| <b>DISCUSSION</b> | <b>1336-1342; Exercise</b> |
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Discussion – The Chair asked if anyone had questions about the upcoming exercise. A brief discussion occurred about where everyone were in preparation.

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| <b>CONCLUSIONS</b> | Every agency is ready for the exercise. |
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**1342 – 1435 NEW BUSINESS GROUP DISCUSSION**

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| <b>DISCUSSION</b> | <b>1342-1400 Concept of Operations</b> |
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Discussion The draft Concept of Operations was sent via email for the members to look at before the meeting.

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| <b>CONCLUSION</b> | After a brief discussion the consensus was to have members look closer at the draft and discuss later. |
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| <b>DISCUSSION</b> | <b>1400-1416 PPE Training</b> |
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| <u>Discussion and Vote</u> – The Chair of the Coordination Committee reported he had discussed the idea of a PPE Train-The-Trainer class with Burgess Hot Zone. It was determined the Coalition had enough funds to send ten individuals to the class and those individuals could then train other members in the Coalition. Mitch Harrell motioned for approval and Mark Milton seconded motion. Chief Theus would be sent names and he would pick the ten members. |   |
| <b>CONCLUSION</b>  | Motion was approved.  |
| <b>DISCUSSION</b>   <b>1416 – 1433 Ebola Procedures</b>  |   |
| <u>Discussion</u> – Area Ebola procedures were discussed, particularly the confusion of multiple, constant changing direction from state and national agencies.  |   |
| <b>CONCLUSION</b>  | The procedures Alachua County EMS is using will be sent to other agencies.  |
| <b>DISCUSSION</b>   <b>1433 – 1435</b>   |   |
| <u>Discussion</u> – Next meeting place and time was discussed.   |   |
| <b>CONCLUSION</b>  | The meeting was agreed upon to be February 9, 2015 at 1:30 (1330) in the Florida Department of Health in Alachua County Auditorium. |

The meeting adjourned at 1435.

Robert Linnens  
North Central Florida Health Care Coalition Coordinator