

Board Meeting Agenda

Date/Time: Monday, July 24, 2017, 2:00 p.m. – 4:00 p.m.

Location: Alachua County Emergency Operations Center

1100 SE 27th Street, Gainesville, FL 32641

1. Call to Order

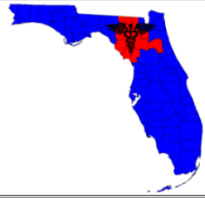
- Validation of voting members present
- Approval of minutes from May 22, 2017
(Action Item: motion is required)

2. Financials

- Financial Report
- Current Budget Allocations

3. Coordinator Updates

- Quarter 4 Deliverables – Submitted to DOH on July 13, 2017
 - i. Exhibit 4: Work Plan
 - ii. Exhibit 5: Communications Capability Test Sample
 - iii. Exhibit 6: Deployable Resources / MRPs
 - iv. Exhibit 8: Invoice Letter
 - v. Task 3: Task Force Meeting Summary Reports
 - vi. Task 9: AAR/IP H7N9 Pandemic Flu Functional Exercise
 - vii. Task 10: H7N9 Pandemic Flu Functional Exercise and HSEEP Related Components
- MYTEP Report
- New Budget Layout
- Website: www.ncfhcc.org
Site has been updated several times this month with current events and news
- H7N9 Flu Pandemic Functional Exercise
- Quarter 4 News, Events, and Happenings
 - i. May 23: H7N9 Pandemic Flu Functional Exercise – Mid-Term Planning Meeting, WellFlorida, Large Conference Room 10-12 p.m.
 - ii. May 31 – June 1: HCC Task Force Face-to-Face Meeting in Viera, Brevard County Health Department
 - iii. June 6: H7N9 Pandemic Flu Functional Exercise – Final Planning Meeting, WellFlorida, Large Conference Room 10-12 p.m.



North Central Florida Health Care Coalition



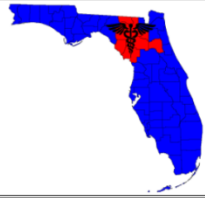
- iv. June 7: Webinar: *HPP Performance Measures Implementation Guidance Training* from 1:30-3 p.m.
- v. June 12: Flu Exercise Webinar Test from 2-3:30 p.m.
- vi. June 13: Evaluator/SimCell Conference, 10-10:30 a.m.
- vii. June 15: Day of H7N9 Pandemic Flu Functional Exercise, Alachua County Emergency Operations Center
- viii. June 15: One-on-One Everbridge training with Beverly Elliot 9:30-10 a.m.
- ix. June 22: HCC Task Force Teleconference Meeting, 2-3 p.m.
- x. June 23: Region 3 HCC Alliance Meeting, Subject: Begin formation of Alliance, Bradford County Health Department, 12-2 p.m.
- xi. July 11: Webinar – Everbridge User Group Meeting, 2-3 p.m.
- xii. July 13: Submitted Q4 Deliverables
- xiii. July 19: Webinar – Everbridge Group Manager Training, 9:30-11:30 a.m.
- xiv. July 20: Webinar: *Growing and Sustaining: A Discussion About Healthcare Coalition Financial Models*, 2-3:15 p.m.
- xv. July 21: Teleconference call with Robert Mills, Subject: Maximizing Mission Ready Packages/Deployable Resources, 1-2 p.m.

4. Old Business

- Approval of Project Proposal Submission and Scoring Process (Dan Mann)
(Action Item: motion is required)
- Schedule next Coalition General Membership Meeting

5. New Business

- FL-DOH Health Care Coalitions DOH 16-034
 - i. Intent to Award Northeast Florida Regional Council
 - ii. NCFHCC must pass a resolution of membership to the HCC Regional Coordinating Board
(Action Item: motion is required)
- Directors and Officers Liability Insurance – approval of expenditure \$725.00 Professional Insurance Services, Policy Term 7/1/2017 – 7/1/2018
(Action Item: motion is required)
- Approval of utilizing WellFlorida Council to continue to serve as coordinator and produce deliverables.
(Action Item: motion is required)
- Decide on how to arrange for the utilization of WellFlorida Council services: either subcontract through NCFHCC or contract directly with NEFRC.
(Action Item: motion is required)



North Central Florida Health Care Coalition



6. **Next Meeting:** Monday, August 28, 2017, 2:00 p.m. – 4:00 p.m. Alachua County Emergency Operations Center

List of Materials Provided:

1. Agenda Board of Directors Meeting: July 24
2. Minutes from Board of Directors Meeting: May 22
3. Financials:
 - a. Balance Sheet – As of June 30
 - b. Statement of Revenue and Expenditures – Jan 1 through June 30, 2017
 - c. Bank of America Checking Statement – May 2017
 - d. Bank of America Checking Statement – June 2017
4. Quarter 4 Deliverables:
 - a. Invoice Letter to DOH-Bureau of Emergency Preparedness and Response
 - b. Updated Work Plan
 - c. Summary Report HCC Task Force Meetings
 - d. Communications Capability Test – Everbridge
 - e. Final Mission Ready Package
5. Agenda from HCCTF Face-to-Face Meeting, May 31 – June 1
6. Agenda from HCCTF Teleconference Call: June 22
7. H7N9 Pandemic Flu Functional Exercise Documents (Phase I and II)
 - a. HSEEP Functional or Full Scale Exercise – June 15
 - b. After Action Report / Improvement Plan
 - c. Functional Exercise and HSEEP Related Components