



## NCFHCC BOARD OF DIRECTORS MEETING

August 25, 2021

### MEETING MINUTES

The Board of Directors of the North Central Florida HealthCare Coalition Special Meeting for Project Funding Priorities was held virtually on August 25, 2021, at 1:30 via Zoom Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Board via email:

Agenda; Validation of Board Members; Minutes from August 2021; Financial Reports for July 2021; Region 3 Alliance Structure; 2021-22 Project Funding Applications Summary Spreadsheet and Priority List

### CALL TO ORDER

The meeting was called to order by the Chair, Jim Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

At-Large Representative: Jason Long

At-Large Representative: Jeff Taylor

Emergency Management: Ralph Smith

Long-Term Care: Logan Andrews

At-Large Representative: Jim Lyons (COVID Vaccine POD)

Others in Attendance: See Zoom report attached.

Absent:

EMS: Vacant

Public Health: Tom Moffses

### Welcome

The Chair welcomed members.

### Approval of Minutes

The minutes from August 2021 were provided to Board members via electronic mail.

*The Chair called for a motion of approval. Ms. DeKay moved approval; Mr. Long seconded; Motion carried.*

### FINANCIAL

#### Management and Administration

Staff reported:

- Finance Report Staff presented the finance report for July 2021. The July report shows the budgeted amounts for the new 2020-21 fiscal year. This includes \$60,834.00 for project funding. This will be the amount available for the project requests to be presented.

*The Chair called for a motion of approval. Mr. Long moved approval; Mr. Taylor seconded; Motion carried.*

- COVID Surge: Staff reported on the multiple state and local conference calls to assist with the coordination of resources and sharing challenges during the current hospital surge of COVID-19 patients. Because there is not a declared state of emergency, the normal emergency management structure is not activated. Coalitions statewide are working closely with the Florida Hospital Association (FHA) to identify issues and coordinate resources. The major issues encountered are the need for ICU bed placement, staffing shortages and the need for oxygen.
- National Healthcare Coalition Preparedness Conference: The HCC will sponsor Board members to attend. To date, Tom Moffses, Jim Lyons, and Jeff Taylor are interested in attending. Staff will wait until 10/1 to pay for the registration, the last day of the 'early bird' discount. Hopefully the surge should improve, and staff will verify that the conference will occur.
- Bylaws Review: Next month we will begin reviewing the Bylaws documents.
- Virtual Training: The training calendar was released early today. Staff asked for members to share the virtual training opportunities with co-workers.

## BUSINESS

### 2021-22 Project Funding Process

The process:

- 1) All projects were required to be submitted to FDOH-State for their review and approval to determine grant eligibility. One project was not approved for HPP funding by FDOH. The Department has determined that local health departments are not eligible for HPP funding as they already receive preparedness funding.
- 2) After FDOH-State review, a team of independent reviewers scored each project based on their perceived needs of the region's healthcare system.
- 3) Project scores produced through independent review will be presented to the executive board for their consideration and to allocate funding.

### 2021-22 Project Funding Priorities

Staff presented the project application summary spreadsheet provided to Board Members. The total amount requested through applications was \$45,345.29 and there is \$60,834.00 available.

Staff presented each project description, items to be purchased and the total amount requested. Board members discussed the requests and funding allocations.

### Approval of Funding Awards

The Chair called for a vote by project:

Mr. Smith moved approval of partial funding for the Cross City project; Ms. DeKay seconded: Motion carried unanimously.

Mr. Smith moved approval of full funding for the Dixie project; Mr. Long seconded: Motion Carried 4-1.

Ms. DeKay moved approval of full funding for the CILNCF project: Mr. Long seconded: Motion carried unanimously.

The following list of projects were approved by the Board.

<b>Organization</b>	<b>Items Requested</b>	<b>Request</b>	<b>Approved</b>
Dixie County Emergency Services	Lifepak 15 monitor/defibrillator	36,463.29	36,463.29
Town of Cross City	The City plans to purchase four (4) Automatic External Defibrillators (AEDs) to be placed in essential facilities. The AEDs will be placed in the following locations, in order of priority: 1. Water and Wastewater Plants (one in each plant – both a top priority). 2. <b>City Hall.</b> 3. <b>Primary Response Fire truck.</b>	5,600.00	2,800.00 (2 of the 4 approved)
CILNCF Center for Independent Living North Central Florida	Cost to host an interactive and inclusive preparedness conference. Conference materials, interpretation, and emergency supply items for participants	3,282.00	3,282.00
<b>TOTALS</b>	<b>Total Available 60,834</b>		<b>42,545.29</b>

Remaining Funds Available for Projects

Board members requested staff to re-open the project funding application process for the remaining \$18,300.00 available for projects. Staff will advertise the new application process with a due date of 9/24/21.

**CLOSING REMARKS AND ADJOURN**

The Chair announced the next meeting will be the General Membership meeting on September 22, 2021 at 1:30 via Zoom. The same link will be used for all meetings. With no additional business, the meeting was adjourned.

Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>  
Or Call 1-786 635 1003 Meeting ID: 891 6866 1472



## Attendance Recorded in ReadyOp: Board of Directors Meeting – 8/25/2021

First Name	Last Name	Facility Name	Facility Type
Jason	Long	Lafayette EM	Emergency Management Organizations (Core HCC Member)
Casey	Ditter	Florida Department of Health	Public Health Agencies (Core HCC Member)
Jeff	Taylor	Alachua County Fire rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Suzanne	DeKay	UF Health	Acute Care Hospitals (Core HCC Member)
Lola	Butler	DOH-Dixie	Public Health Agencies (Core HCC Member)
Jim	Lyons	FDOH Bradford/Union	Public Health Agencies (Core HCC Member)
Howell	Batts	DOH	Public Health Agencies (Core HCC Member)
kevin	Towles	center for independent Living	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)
Ralph	Smith	Gilchrist County Emergency Management	Emergency Management Organizations (Core HCC Member)