



NCFHCC GENERAL MEMBERSHIP MEETING

April 27, 2022

MEETING MINUTES

The North Central Florida HealthCare Coalition held its monthly meeting in a hybrid format (in-person and virtual) on April 27, 2022, at 1:30 at Haven Hospice and via Zoom <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from March 2022; Financial Report for March 2022; New Member Requests; Burn Surge Annex Draft; Crisis Standards of Care Guidance Plan Draft; In-Person training handouts for May 2022.

CALL TO ORDER

The meeting was called to order by the Chair, Jim Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Ebbin Spellman
At-Large Representative: Jason Long
At-Large Representative: Jim Lyons
Emergency Management: Ralph Smith
EMS: Matt Ferguson
Public Health: Tom Moffses

Others in Attendance: See Zoom report attached.

Absent:

Long-Term Care: Logan Andrews
At-Large Representative: Jeff Taylor

Welcome

The Chair welcomed members.

Approval of Minutes

The minutes from March 2022 were provided to Board members via electronic mail and April Meeting Packet.

The Chair called for a motion of approval. Mr. Spellman moved approval; Mr. Smith seconded; Motion carried.

FINANCIAL

Finance Report

Treasurer, Mr. Long, presented the finance report for March 2022.

The Chair called for a motion of approval. Mr. Smith moved approval; Mr. Spellman seconded; Motion carried.

Management and Administration

- **2021-2022 Project Funding Update:** All projects are in process. All projects are on target and in the process of purchasing and reimbursement. The CILNCF Disability is approaching and will be reimbursed immediately afterward.

BUSINESS

New Members

Eleven (11) new member requests were presented for membership.

The Chair called for a motion of approval of the members. Mr. Smith moved approval; Mr. Long seconded; Motion carried.

EMAG Conference – Follow-Up and Feedback

Staff reported how beneficial the conference was for them and fellow members. There was a large focus on healthcare throughout the conference, which provided opportunities for resources. The conference allowed for conversation across different Coalitions within the state and across the Federal Region 4. Staff encouraged members to consider attending the conference next year.

2022-2023 Project Funding Applications Released

Staff reported applications are open and due May 16 at noon. Applications must describe the project's alignments with the (HPP) and at least meet one of the four Health Care Preparedness & Response Capabilities. Preference is given to Regional projects and applications that align with specialty surge events. After the applications close, there will be a prioritization committee to review the projects and present them to the Boards. The Board will vote on the project applications.

Burn Surge Annex Draft

Attached to the meeting packet is the draft Alliance Burn Surge Annex developed by staff. Staff asked members to review and comment on the draft with their facilities by May 13. Final approval of the Burn Surge Annex will be in May.

Crisis Standards of Care Guidance – Review and Comment

Staff provided a draft of the Crisis Standards of Care Plan Guidance to the membership. This plan meets the Coalition ASPR requirement, the guidance is intended to help members and their facilities in their internal processes. Staff asked for review and comment of the draft by members and their facilities by May 13. Final approval of Crisis Standards of Care Plan Guidance will be in May.

Call for At-Large Board Member Nominations (Survey via email)

A survey will soon be sent to members. Staff encouraged members to nominate themselves or someone else to serve on the Board. Surveys are due back by May 11, and there will be a vote at the next meeting. Serving on the Board is a 2-year commitment, the term will begin in July of 2022. Tom Moffses will remain in Public Health.

TRAINING AND EXERCISE

Hospital Incident Command Training (5/19 Jacksonville & 5/24 Gainesville)

Last in-person training opportunity for the Fiscal Year. The flyer was sent out via email and is included in the April meeting packet.

Nursing Home Incident Command Training (5/20 Jacksonville & 5/23 Lake City)

Last in-person training opportunity for the Fiscal Year. The flyer was sent out via email and is included in the April meeting packet.

Virtual TTX Complete

Virtual and in-person TTX complete. The After Action Reports and certificates are to come soon to those who participated.

MRSE Exercise – June 23 (partnering with FCDC)

Partnering with First Coast Disaster Council (FCDC) in Jacksonville, the exercise is scheduled for June 23. The exercise asks for a surge of 20% of the staffed beds in the Region. Staff asked hospital members to look out for a survey that will be sent to them. This survey will ask for the hospital's current staffed capacity for bed types. Staff will use this data to build out the scenario for the exercise.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – UF Health Gainesville provided a report on their experience with the FIDTN exercise; reported the exercise provided an opportunity to refine their hospital processes for dealing with a highly infectious disease. Mr. Spellman reported Alachua County Emergency Management is working on satellite phones, and UF Health Gainesville is trying to get the sat phones for certain units. More information to come.

Emergency Management – Nothing to report.

Public Health – Working with State leadership for statewide projects. Reports one project for mobile units for health departments is coming to fruition. The mobile units will be purchased by the State and will be sent to select county health departments. More information to come.

EMS – Reports Dixie County is experiencing D50 and D10 shortages, and local hospitals do not have supplies to spare.

Long-Term Care – Nothing to report.

Home Health – Nothing to report.

FDLE – Reports that with the upcoming Governor’s Inauguration, there will be training in Tallahassee. Training offerings are open to anyone in the State. Description, times, and dates of training offerings are attached. Reported that FDLE will partner with DHS to perform physical security assessments at your facilities. After the assessment, they will provide improvement opportunities. For further information, contact Tommy Capobianco. His contact information is provided below with the training offerings descriptions.

CLOSING REMARKS AND ADJOURN

The Chair announced the next meeting will be a Board of Directors Meeting on May 25, 2022, at 1:30 at Haven Hospice.

The meeting will be hybrid with both in-person and Zoom options.

With no additional business, the meeting was adjourned at 2:28 pm.

DRAFT



Attendance Recorded in ReadyOp: General Membership Meeting – April 27, 2022

First Name	Last Name	Facility Name	Facility Type
Sandi	Courson	FDOH	Public Health Agencies (Core HCC Member)
Caleb	Hardee	DOH – Levy & Gilchrist	Public Health Agencies (Core HCC Member)
Jeremy	Gifford	DOH – Columbia & Hamilton	Public Health Agencies (Core HCC Member)
Rel	Perea	DOH – Suwannee	Public Health Agencies (Core HCC Member)
Lola	Butler	Dixie CHD	Public Health Agencies (Core HCC Member)
Casey	Ditter	DOH – Lafayette	Public Health Agencies (Core HCC Member)
Thomas	Moffses	DOH – Columbia	Public Health Agencies (Core HCC Member)
Jason	Long	Lafayette County EM	Emergency Management Organizations (Core HCC Member)
Mark	Brisbane	Center for Independent Living	Non-governmental organizations (e.g., American Red Cross, voluntary organizations active in disasters, amateur radio operators, etc.)
Jim	Lyons	FDOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Ashley	Calhoun	Amedisys Home Health	Home Health Agencies (including home and community based services)
Wayne	Nettles	Amedisys Home Health	Home Health Agencies (including home and community based services)
Ebbin	Spellman	UF Health Shands	Acute Care Hospitals (Core HCC Member)
Ralph	Smith	Gilchrist County Fire Rescue	Emergency Management Organizations (Core HCC Member)
Matt	Ferguson	Dixie County EMS	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Tommy	Capobianco	FDLE	Local public safety agencies (e.g., law enforcement and fire services)

FDLE Training Offerings

Monday 5/9: Explosive Precursor Chemical (EPC) Awareness

- 8 am at the Florida Public Safety Institute (75 College Drive Havana, FL)
- Registration Link:
<https://www.eventbrite.com/e/explosive-precursor-chemical-epc-awareness-training-tickets-328206112317>

Monday 8/1 to Tuesday 8/2: MGT341 – Disaster Preparedness for Healthcare Organizations

- 8 am at the Robert and Stevens Medical Center (1515 Old Bainbridge Rd Tallahassee, FL)
- Registration Link:
<https://my.teex.org/TeexPortal/Default.aspx?MO=mCourseCatalog&D=EU&C=MGT341&S=477>

Monday 8/8 to Thursday 8/11: Standardized Awareness Training and Operational-Level Response to HazMat/WMD Incidents

- 8 am at FDLE Headquarters (2331 Phillips Rd Tallahassee, FL)
- Registration Link:
[Tallahassee WMD Ops Course August 9-11, 2022](#)

Note: All of these trainings are free to attend, the MGT341 and HazMat courses are through TEEX so attendees will need a FEMA SID number to register.

Questions, please contact:

Tommy Capobianco, Planner IV NFRDSTF

Email: tommycapobianco@fdle.state.fl.us, Office: (850)410-7577