



## **NCFHCC BOARD OF DIRECTORS MEETING**

February 24, 2021

### **MEETING MINUTES**

The Board of Directors of the North Central Florida HealthCare Coalition meeting was held virtually on February 24, 2021 at 1:30 via Zoom Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Board via email:

Agenda; Validation of Board Members; Minutes from December 2020; Financial Reports for December and January; New Member Requests; CDBG-MIT Planning Project Overview, Training Announcements

### **CALL TO ORDER**

The meeting was called to order by Vice-Chair DeKay with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

At-Large Representative: Jason Long

At-Large Representative: Jeff Taylor

Emergency Management: Ralph Smith

Long-Term Care: Logan Andrews

Others in Attendance: See Zoom report attached.

Absent:

EMS: Dave Torsell;

At-Large Representative: Jim Lyons (COVID Vaccine POD)

Public Health: Tom Moffses

### **Introductions**

The Chair called for introductions.

### **Approval of Minutes**

The minutes from December 2020 were provided to Board members via electronic mail.

*The Vice-Chair called for a motion of approval. Motion carried.*

### **FINANCIAL**

#### **Finance Report**

Staff presented the finance report for December and January. All current expenditures were normal and customary and the project funding category should be spent as projects are finalized.

*The Vice-Chair called for a motion of approval. Motion carried.*

Expenditure Requests- None at this time

Management and Administration

Staff reported:

- **Marketing Firm:** Fabiola and her team at Blueprint Creative Group are working on the statewide training webpage. This website is planned to go active in July. The BPCG is working on newsletters and press releases highlighting accomplishments of the HCC members.  
Members discussed various activities for providing COVID vaccines to those homebound citizens. Alachua County Fire Rescue partnered with Gainesville Fire Rescue (and possible others) to provide COVID vaccine for home bound persons. Staff received the following message: As discussed in today's meeting, Chief Cowart could provide information on ACFR's CHT efforts to partner with the Health Department to deliver vaccinations to home confined patients.  
  
Community Hospice is also partnering with Putnam County Health Dept and EMS in the area for home bound patient vaccination
- **Governor's Hurricane Conference and the Emergency Management of Georgia:** Both conferences have both been cancelled. Budgeted funds allocated for travel will be reallocated to other categories.

BUSINESS

New Member Requests

There were four new members accepted into the membership of the NCFHCC.

Draft Letter of Support

Staff presented information on upcoming legislation that may impact Florida Regional Councils. The Board of Directors agreed to have the Chair write and sign a letter of support for regional planning and the Northeast Florida Regional Council.

CDBG-MIT Planning Grant

HCC staff was notified by the Florida Department of Economic Opportunity that the Northeast Florida Regional Council was awarded a \$700,000 grant to develop the North Florida Resiliency Plan for the Health and Medical Lifeline. This award will be implemented over the 18-county region of the Region-3 Healthcare Coalition Alliance. Staff provided a detailed overview of the anticipated workplan, as well as discussed expected steps moving forward.

Infectious Disease Planning

HCC staff has begun work on infectious disease planning and mitigation through a grant received by the Florida Hospital Association. Soon, members will begin to receive surveys to assist the HHC to develop training needs assessments and supply chain assessments. These activities will be followed by planning workshops to assist with identifying a regional infectious disease implementation strategy.

**UPDATED 3/15/2021: Business following the meeting:**

On March 8, staff was informed that the Putnam Community Medical Center was not able to receive the project funds (\$13,323). The Board of Directors unanimously voted, via email, to split the remaining funds between the 4 partially funded projects. Staff offered \$3331.00 to each project. All four of the partially funded projects were very grateful to receive additional funding. We are in the process of finalizing the MOA Amendments so they can move forward. UF Shands Psychiatric Hospital only needed \$2700 for the spot cooler project, so the remainder was split evenly. Gainesville Fire Rescue, Suwannee Fire Rescue and UF Health Shand Hospital projects each increased by \$3,541.00.

Upcoming Training

The Coalition has three different virtual opportunities scheduled through April and is planning a virtual tabletop for May/June. Course flyers and registration information were included in the agenda packet and sent via email to all HCC members.

- Hospital Incident Command Systems – Awareness Level 3/3/21 & May
- Federal, State, and Local Roles in Medical Emergency Response 3/16/21
- Healthcare Facility Preparedness 3/23/21
- Virtual Tabletop Exercise – working for a May/June Delivery

**CLOSING REMARKS AND ADJOURN**

The Chair announced the next meeting will be the General Membership meeting on March 24, 2021 at 1:30 via Zoom. The same link will be used for all meetings. With no additional business, the meeting was adjourned.

Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>  
Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

13:24:52 From jetaylor to Everyone : Jeff Taylor  
13:27:03 From Eric Anderson, NEFRC to Leigh Wilsey(Direct Message) : brb - potty  
13:28:01 From Billie Adkins Community Hospice & Palliative Care to Everyone : Billie Adkins  
13:29:03 From Eric Anderson, NEFRC to Leigh Wilsey(Direct Message) : back  
13:31:56 From Suzanne DeKay to Everyone : Suzanne DeKay  
13:31:57 From rsmith to Everyone : Ralph Smith  
13:31:59 From braunej to Everyone : Betty Braun  
13:32:32 From Mike Vernacchio to Everyone : Mike Vernacchio DO  
13:40:47 From braunej to Everyone : Ariella Bak with GFR would be a great contact for the human interest and vaccinations.  
13:41:01 From braunej to Everyone : 352-318-4470  
13:42:00 From Billie Adkins Community Hospice & Palliative Care to Everyone : Community Hospice is partnering with Putnam county Health Dept and EMS in the area for home bound patient vaccination  
13:42:30 From Billie Adkins Community Hospice & Palliative Care to Everyone : email address?  
13:42:43 From Leigh Wilsey to Eric Anderson, NEFRC(Direct Message) : lwilsey@NEFRC.org

Ariella Bak with GFR would be a great contact for the human interest and vaccinations.  
352-318-4470

Community Hospice is partnering with Putnam county Health Dept and EMS in the area for home bound patient vaccination

Name (Original User Email)	Join Time	Leave Time	Duration (M)	Guest
Leigh Wilse lwilsey@ne	#####	#####	64	No
Kate Haigh	#####	#####	1	Yes
Kate Haigh	#####	#####	61	Yes
Billie Adkins Communi	#####	#####	1	Yes
Billie Adkins Communi	#####	#####	37	Yes
jetaylor	#####	#####	1	Yes
jetaylor	#####	#####	49	Yes
Suzanne Dεdekeys@sh	#####	#####	1	Yes
Suzanne Dεdekeys@sh	#####	#####	47	Yes
Eric Anders eandersoni	#####	#####	57	No
braunej	#####	#####	1	Yes
braunej	#####	#####	47	Yes
rsmith	#####	#####	1	Yes
rsmith	#####	#####	44	Yes
Mike Vernacchio	#####	#####	1	Yes
Mike Vernacchio	#####	#####	42	Yes
Logan Andrews13522ε	#####	#####	28	Yes