



Wednesday, July 28, 2021 @ 1:30 - **Virtual Meeting due to COVID-19**

Join via Zoom <https://nefrc-org.zoom.us/j/89168661472> Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

NCFHCC BOARD of DIRECTORS MEETING AGENDA

*Requires approval of Board

- I. Call to Order
 - Validation of voting members present [accept proxy voters, if present]
 - Welcome & Introductions
 - *Approval of minutes from June 2021
- II. Financial
 - *Finance Report – June 2021
 - Expenditure Requests- None
 - Management and Administration
 - Region 3 Healthcare Coalition Alliance (18-county region)
 - Annual Workplan 2021-2022
 - Infectious Disease Workgroup
- III. Business
 - *New Member Requests
 - 2021-2022 Project Funding Process & Next Steps
 - National Healthcare Coalition Preparedness Conference
 - December 1-2, 2021 in Orlando
- IV. Training and Exercise
 - Annual Training Program coming in August
 - Training Summit planning
- V. Member Reports & Open Discussion
- VI. Adjourn

Next Meeting: Board Meeting, Wednesday, August 25, 1:30 p.m.

Tentatively In-person: Gilchrist County EOC OR

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NCFHCC BOARD OF DIRECTORS MEETING

July 28, 2021

MEETING MINUTES

The Board of Directors of the North Central Florida HealthCare Coalition meeting was held virtually on July 28, 2021 at 1:30 via Zoom Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Board via email:

Agenda; Validation of Board Members; Minutes from June 2021; Financial Reports for June 2021; Region 3 Alliance Structure; 2021-22 Annual Workplan; New Member Requests; 2021-22 Project Funding Guidelines; National HCC Conference Handout

CALL TO ORDER

The meeting was called to order by the Chair, Jim Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

At-Large Representative: Jason Long

At-Large Representative: Jeff Taylor

Emergency Management: Ralph Smith

Long-Term Care: Logan Andrews

At-Large Representative: Jim Lyons (COVID Vaccine POD)

Public Health: Tom Moffses

Others in Attendance: See Zoom report attached.

Absent:

EMS: Vacant

Welcome

The Chair welcomed members.

Approval of Minutes

The minutes from June 2021 were provided to Board members via electronic mail.

The Chair called for a motion of approval. Ms. DeKay moved approval, Mr. Smith seconded; Motion carried.

FINANCIAL

Finance Report

Staff presented the finance report for June 2021. The June report shows the closeout for the 2020-21 fiscal year. The budget shows it was overspent by \$33.25. It is a common practice to over spend this budget to ensure all monies are spent. This additional expense will be covered by the NEFRC budget.

The Chair called for a motion of approval. Mr. Smith moved approval, Ms. DeKay seconded; Motion carried.

Expenditure Requests- None at this time

Management and Administration

- **Region 3 Healthcare Coalition Alliance:** Staff provided an overview of the Alliance geography and member healthcare coalitions. The North Central Florida HealthCare Coalition is one of three coalitions in the Alliance and our elected officers represent our interest on the Alliance Executive Board.
- **Annual Workplan:** Staff provided an overview of the 2021-2022 annual workplan and contract expectations with FDOH. There are several actions items including the development of new plans, continued project funding for members, and training and exercise opportunities.
- **Infectious Disease Working Group:** FHA has entered into a contract with the Northeast Florida Regional Council to address infectious disease planning in the healthcare sector. The Coalition will be convening an infectious disease workgroup to develop strategies to implement across the region in the coming year.

BUSINESS

New Member Requests

There were three new members accepted into the membership of the NCFHCC.

The Chair called for a motion of approval. Ms. DeKay moved approval, Mr. Andrews seconded; Motion carried.

Project Funding FY 2021-2022

The project funding cycle is currently open. Staff, using ReadyOp, has distributed application packages and guidance to all members in the Region 3 Healthcare Coalition Alliance. Applications are due by July 26, 2021. All projects are expected to be completed by January 31, 2021. Contact Leigh Wilsey at lwilsey@nefrc.org with any questions regarding project applications.

National Healthcare Coalition Preparedness Conference

The national conference will be hosted in Orlando on December 1-2, 2021. The Coalition has set aside funding to send up to four (4) members of the Coalition to the conference. The Coalition will pay for the conference registration, hotel and parking. The estimated cost is \$735.00 per attendee. The attendee is responsible for all other costs to attend. Staff will survey Board members for interest in attending.

The Chair called for a motion of approval to sponsor 4 members to attend the conference. Ms. DeKay moved approval, Mr. Andrews seconded; Motion carried.

Training

The annual training and exercise plan will be released in August. It will be a blend of virtual and in-person classes. All events will be dictated by COVID-19.

Staff has begun planning for the annual training symposium. We look to implement changes this year to accommodate the entire region and to vary our delivery to members. A framework will be presented to the executive board before moving forward.

CLOSING REMARKS AND ADJOURN

The Chair announced the next meeting will be the Board meeting on August 25, 2021 at 1:30 via Zoom. The same link will be used for all meetings. With no additional business, the meeting was adjourned.

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DRAFT



Attendance Recorded in ReadyOp: Board of Directors Meeting – 7/28/2021

First Name	Last Name	Facility Name	Facility Type
Jason	Long	Lafayette EM	Emergency Management Organizations (Core HCC Member)
Tom	Moffses	DOH	Public Health Agencies (Core HCC Member)
Jeff	Taylor	Alachua County Fire rescue	EMS (Including inter-facility and other non-EMS patient transport systems; (Core HCC Member)
Suzanne	DeKay	UF Health	Acute Care Hospitals (Core HCC Member)
Mark	Johnson	DOH-Levy-Gilchrist	Public Health Agencies (Core HCC Member)
Jim	Lyons	FDOH Bradford/Union	Public Health Agencies (Core HCC Member)
Howell	Batts	DOH	Public Health Agencies (Core HCC Member)
kevin	Towles	center for independent Living	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)
Ralph	Smith	Gilchrist Emergency Management	Emergency Management Organizations (Core HCC Member)
Fred	Eichler	DOH-Levy-Gilchrist	Public Health Agencies (Core HCC Member)
Marcie	Carter	Azalea Health	Primary care providers, including pediatric and women's health care providers
Wendy	Crews	Community Hospice & Palliative Care	Other (e.g., child care services, dental clinics, social services, faith-based organizations)
Sam	MacDonell	FDOH Region 2	Public Health Agencies (Core HCC Member)
Carol	Kazounis	DOH-Putnam	Public Health Agencies (Core HCC Member)
Logan	Andrews	Tri-County Nursing & Rehabilitation Center	Skilled nursing, nursing, and long-term care facilities
Lola	Butler	DOH-Dixie (by phone)	Public Health Agencies (Core HCC Member)