



## **NCFHCC BOARD of DIRECTORS MEETING**

September 23, 2020

### **MEETING MINUTES**

The Board of Directors of the North Central Florida HealthCare Coalition meeting was held virtually on September 26, 2020 at 1:30 via Zoom Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Board via email:

Agenda; Validation of Board Members; Minutes from 8/26/2020; Financial Report; New Member Requests; 2020-21 Project Funding Review Committee Recommendations.

### **CALL TO ORDER**

The meeting was called to order by Chair Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

EMS: Dave Torsell

At-Large Representatives: Jim Lyons

Public Health: Tom Moffses

Absent:

Emergency Management: Ralph Smith; Long-Term Care: Logan Andrews; At-Large Representatives: Jason Long and Jeff Taylor

Others in Attendance: See Zoom report attached.

### **Introductions**

The Chair called for introductions.

### **Approval of Minutes**

The minutes from August 2020 were provided to Board members via electronic mail.

*The Chair called for a motion of approval of the August meeting minutes. Ms. DeKay moved approval; Mr. Moffses seconded. Motion carried.*

### **FINANCIAL**

#### **Finance Report**

Mr. Torsell presented the finance report for August. He stated that this is the preliminary budget, but due to COVID, changes will come due to reallocation of categories. Current expenditures were normal and customary.

*The Chair called for a motion of approval of the August Finance Report. Mr. Torsell moved approval; Ms. DeKay seconded. Motion carried.*

Expenditure Requests- None at this time

Management and Administration

Staff reported:

- Currently 116 PPE packages have been shipped to the requesting LTC facilities. Staff will begin the process to distribute the remaining supplies for care packages to member Home Health and Hospice agencies.
- Staff previously presented the CDBG: Mitigation Grant application to the members. The NEFRC was invited to present the application to the review panel. Staff will continue to update the Board as the process continues.
- Staff is working on developing a Training webpage Because face-to-face training is not possible while dealing with COVID, online and virtual training will be offered to members.
- The Florida Hospital Association, FHA, is partnering with the Florida Healthcare Coalitions on ASPR funded projects to improve the response capability to highly infectious diseases. More information will come in the future.
- The Long-term care training is located on the Alliance website at <https://www.flregion3hcc.org/long-term-care-training/>
- Staff will present the Draft COVID-19 After Action Report at the October meeting for review and comment.

**BUSINESS**

Approval of New Member Requests

There were three new member requests this month.

FY 2020-21 Project Funding Recommendations

Staff explained the Regional Review Committee recommendation process. Regional and State representatives review and score all project funding requests. This group then meets to discuss the prioritization. The Board has the ability to approve these recommendations or may make changes. This review committee recommendation process was developed to allow all Board members who might have a project for consideration the ability to vote.

Staff presented the Committee's recommendations to the Board for consideration.

*The Chair called for a motion of approval of the date meeting minutes. Ms. DeKay moved approval; Mr. Torsell seconded. Motion carried.*

Upcoming Events

The Board determined that the combined November/December General Membership meeting will be Wednesday, December 9, 2020. All Coalition Training and Exercise activities are cancelled or postponed due to COVID-19. Monthly meetings will continue using the Zoom platform.

**MEMBER REPORTS**

Board Member Reports

Mr. Torsell reported that activities are beginning to pick up again. The NHRA Gator National will be this weekend and 14,000-17,000 people are expected. October 3 will be the first UF Gator football game.

**CLOSING REMARKS AND ADJOURN**

The Chair announced the next Board meeting will be held on October 28 at 1:30 via Zoom. The same link will be used for all meetings. With no additional business, the meeting was adjourned at 2:07 pm.

Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>

Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

DRAFT