



NCFHCC BOARD OF DIRECTORS MEETING

July 27, 2022

MEETING MINUTES

The North Central Florida HealthCare Coalition held its monthly meeting in a virtual format on July 27, 2022, at 1:30 via Zoom <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from June 2022; Financial Report for June 2022; New Member Requests; Training Opportunity Flyer.

CALL TO ORDER

The meeting was called to order by the Chair, Jim Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay
Public Health: Tom Moffses
EMS: Matt Ferguson
At-Large Representative: Jason Long

Others in Attendance: See Zoom report attached.

Absent:

Emergency Management: Ralph Smith
At-Large Representative: Lola Butler
At-Large Representative: Misty Woods
Long-Term Care: Heather Snellgrove

Welcome New Board Officers

The Chair welcomed members.

Welcome & Introductions

New Board Chair, Matt Ferguson welcomed everyone to the virtual meeting.

Approval of Minutes

The minutes from June 2022 were provided to Board members via electronic mail and July Meeting Packet.

The Chair called for a motion of approval. Mr. Moffses moved approval; Ms. DeKay seconded; Motion carried.

FINANCIAL

Finance Report

Ms. DeKay presented the finance report for June 2022.

The Chair called for a motion of approval. Mr. Ferguson moved approval; Mr. Moffses seconded; Motion carried.

Expenditure Requests - None

Management and Administration

- **Alliance Kick-Off Meeting Review:** Staff report the Region 3 Alliance Board members met last Wednesday, July 13th to review the HCC roles and policies. Staff report a productive meeting discussing the new format of the new contract provided by FDOH.
- **New contract with FDOH:** The total contract amount is \$1,497,424 (\$748, 712 annually). The new contract for 2022-2024 provided by FDOH has a workplan based on HPP Capabilities and FOA. There are 25 deliverables in the new contract that are the same as all HCC contracts in the State. With this new contract, expenditures are reported by HPP capability. Instead of each Coalition receiving a percentage of HCC funding, all funds will remain in one pot for the Alliance.
- **Budget and Finance Reporting Changes:** Staff report with the new contract there will be changes to the budget format and reporting on expenditures. Every dollar spent with Coalition dollars must match with one of ASPR's four Healthcare Preparedness Capabilities. These changes will be managed internally.
- **Alliance Structure:** The Region 3 Alliance has a working relationship and is housed within the Northeast Florida Regional Council (NEFRC), based in Jacksonville, Florida. Within the Region 3 Alliance, there are three Coalitions. The three Coalitions are CHAMP (one county), Northeast Florida HCC (six counties), and North Central Florida HCC (eleven counties). There is an Alliance Board comprised of three members from each HCC (Chair, Vice-Chair, and At-Large). This Board serves as the group that gives final review and approval for Alliance projects, activities, etc.
- **Plans for this Year:** Staff reported they are continuing contracts with ReadyOp for communications with the membership and will continue to work with Fabiola for marketing. Training for the upcoming year will include NIMS, HICS & NHICS, Active Assailant training, and EOP/COOP plan writing workshops. Exercises for the year are expected to be a Pediatric Surge Tabletop, Radiation Surge Tabletop, and CMS Compliant Tabletop. More to come on training and exercise as staff wrap up the development processes. The Coalition will continue to sponsor members to attend the EMAG Conference in Savannah, GA this year. Staff encouraged members to consider attending, and it is always held in the month of April.
- **Website Updates:** Staff report continuing working on the Alliance and individual Coalition websites. Staff report the websites have the past meeting packets and that future meeting agendas can be found on the website.

BUSINESS

New Members

Six (6) new member requests were presented for membership.

The Chair called for a motion of approval of the members. Ms. DeKay moved approval; Mr. Moffses seconded; Motion carried.

TRAINING AND EXERCISE

Pediatric Disaster Response & Emergency Preparedness Training (MGT439)

Staff encourage members to sign-up and/or share the training opportunity with all interested parties. Report there are still seats open; the training flyer is attached to the meeting agenda. The training will be held on August 18th and 19th from 8am to 5pm, at St. Vincent's Southside.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Ms. DeKay reported an overall decrease in COVID cases and deaths at UF Health. Alachua had its first monkeypox case. Promotion of education is needed. Report an increase in disruptive behavior in the emergency department and across all other hospital units. Report they are participating in the full-scale airport exercise (~October 25th).

Emergency Management – Nothing to report.

Public Health – Mr. Moffses reports how well a job Howell Batts has done serving as the interim RERA, and that Sam will be returning Friday. Freda Vaughn introduced herself to the group, as she is the new Region 3 RERA.

EMS – Reported continued supply chain shortages and challenges. Report ambulance orders were canceled.

Home Health – Nothing to report.

Long-Term Care – Nothing to report.

CLOSING REMARKS AND ADJOURN

The Chair announced the next meeting will be a General Membership Meeting on August 24, 2022, at 1:30 via Zoom.

The meeting will be virtual only.

With no additional business, the meeting was adjourned at 2:05 pm.



Attendance Recorded in ReadyOp: Board of Directors Meeting – July 27, 2022

First Name	Last Name	Facility Name	Facility Type
Howell	Batts	FDOH Region 2	Public Health Agencies (Core HCC Member)
Tommy	Capobianco	FDLE	Jurisdictional partners, including cities, counties and tribes
Suzanne	DeKay	UF Health Gainesville	Acute Care Hospitals (Core HCC Member)
Heather	Snellgrove	Tri-County Nursing Home & Rehabilitation Center	Skilled nursing, nursing, and long-term care facilities
Kevin	Towles	Center for Independent Living	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)
Rel	Perea	DOH – Suwanee	Public Health Agencies (Core HCC Member)
Thomas	Moffses	DOH – Columbia/Hamilton	Public Health Agencies (Core HCC Member)
Casey	Ditter	FDOH – Lafayette	Public Health Agencies (Core HCC Member)
Jim	Lyons	FDOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Jason	Long	Lafayette County EM	Emergency Management Organizations (Core HCC Member)
Matt	Ferguson	Dixie County EMS	EMS (Including inter-facility and other non-EMS patient transport systems; (Core HCC Member) systems)
Robert	Linnens	DOH – Alachua	Public Health Agencies (Core HCC Member)
John	Wilgis	FHA	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)
Caleb	Hardee	DOH – Levy/Gilchrist/Dixie	Public Health Agencies (Core HCC Member)
Freda	Vaughn	DOH Region 3	Public Health Agencies (Core HCC Member)