



NCFHCC BOARD OF DIRECTORS MEETING

October 26, 2022

MEETING MINUTES

The North Central Florida HealthCare Coalition held its monthly meeting in a virtual format on October 26, 2022, at 1:30 via Zoom <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from July 2022; Financial Report for July, August, and September 2022; New Member Requests; 2022-2023 Training Needs Assessment Survey Results; CDP Virtual Training Opportunities Flyer; TTX Registration Flyer; 15 'Til 50 Information Flyer; RDSTF Virtual Training Series Flyer.

CALL TO ORDER

The meeting was called to order by the Chair, Matt Ferguson with validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

EMS: Matt Ferguson

Emergency Management: Ralph Smith

At-Large Representative: Lola Butler

At-Large Representative: Misty Woods

Long-Term Care: Heather Snellgrove

Others in Attendance: See Zoom report attached.

Absent:

Public Health: Tom Moffses

At-Large Representative: Jason Long

Welcome & Introductions

Board Chair, Matt Ferguson welcomed everyone to the virtual meeting.

Approval of Minutes

The minutes from July 2022 were provided to Board members via electronic mail and October Meeting Packet.

The Chair called for a motion of approval. Ms. DeKay moved approval; Mr. Smith seconded; Motion carried.

FINANCIAL

Finance Report

Ms. DeKay presented the finance report for July, August, and September 2022.

The Chair called for a motion of approval. Mr. Smith moved approval; Ms. Butler seconded; Motion carried.

Expenditure Requests - None

Management and Administration

- **Membership Management – Working with Blueprint Creative Group:** Staff report engaging with their marketing team to work on membership clean-up, due to changing positions, roles, etc. Staff relay to the membership to be aware that forms and communication links may start rolling out as they work through this process. In addition, staff state working on either a monthly or quarterly HCC newsletter, as existed prior to the pandemic.
- **6 Projects Moving Forward with Funding:** Staff report 6 MOAs have been sent to the facilities and organizations whose projects were approved via Coalition funds or FHA funds. The Coalition-funded projects include Gainesville Fire Rescue’s Radiological Enhancement, Live Oak Police Department’s First Aid Kits, Baptist Health Radiation Detectors for Decon Teams, and Mental Health Resource Center’s Portable HVAC Units. FHA-funded projects include UF Health Jacksonville PAPRs and Flagler Hospital’s Portable Morgue Expansion Cube.
 - There was further discussion on the remaining projects to be funded: Alachua County Fire Rescue’s High Fidelity EMS Simulation Manikins and UF Health Shands Reverse Osmosis Water Systems.
 - The Board discussed their want to fund one training manikin fully (\$49,835.05), partially fund a pediatric training manikin (\$33,878.96, and fund the purchase of two Reverse Osmosis Water Systems (\$22,70.00).

The Chair called for a motion of approval. Ms. Butler moved approval; Mr. Smith seconded; Motion carried.

- **November and December Meeting Date:** Staff ask the Board to discuss the meeting date for the upcoming November and December meeting since the previously scheduled meetings fall on holidays. The Board discussed their want for a combined virtual meeting on November 30, 2022, at 1:30 PM.

The Chair called for a motion of approval. Ms. Butler moved approval; Mr. Smith seconded; Motion carried.

BUSINESS

New Members

Eleven (11) new member requests were presented for membership.

The Chair called for a motion of approval of the members. Mr. Smith moved approval; Ms. Woods seconded; Motion carried.

CDBG Healthcare Presentation

NEFRC Staff presented on the Community Development Block Grant Mitigation Program (CDBG) Healthcare. This grant allows for the evaluation of healthcare facilities in the Region 3 Alliance (18). This includes developing a map series of the healthcare facilities, developing a 100 and 500 flood map series, developing a sea level rise map series with various scenarios, developing a storm surge map series, and completing a Climate Exposure Analysis on healthcare facilities using data and mapping gathered. Staff report as the grant process continues, and more information is available – there will be more presentations at meetings.

TRAINING AND EXERCISE

Training Needs Assessment Results

Staff report on the recent training needs assessment survey sent to the membership in early September. They report receiving 85 surveys and will use this information to plan and develop training offerings for the membership.

CDP Virtual Training Opportunities

Staff review the virtual CDP offerings being offered across the state, virtually, through January 2023. Attached to the meeting packet is the flyer with the different course offerings.

November and December 2022 In-Person Tabletop Exercises

Staff internally are planning four exercises to be offered throughout the 18-county region. There will be two exercises in November and the other two exercises will be held in December. Attached to the meeting packet is the exercise flyer with registration information.

15 'Til 50 Hospital MCI Response Strategy Webinar

Staff discuss the upcoming 15 'til 50 Hospital MCI webinar offered through the Florida Department of Health. The webinar will discuss the exercise that can be implemented in the hospital setting. Staff report that through the CDBG Healthcare grant, this exercise can be funded and implemented. Attached to the meeting packet is the flyer with registration information.

RDSTF & CDP Virtual Training Series

Staff report on behalf of the RDSTF on the three upcoming virtual training courses. These courses will be on topics HazMat & Decon During Storm Response, A Deadly Dose: Fentanyl, Opioids, & Responders, and Emergency Response to Chemical Suicide. Attached to the meeting packet is a flyer with more information and registration links.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Mr. Spellman reported that UF Health Shands recently participated in the tri-annual airport exercise, which was a success. Report the emergency department staff has recently undergone active shooter training, which helped them learn more about the hospital’s response to such a threat. Additionally, Shands is meeting with other area hospitals to plan and implement a WMD TTX to lead to a full-scale exercise. Within this exercise, they will be implementing a family reunification component.

- Mr. Towles highlighted the importance of incorporating persons with disabilities into exercises like the airport tri-annual exercise. Additionally, if there can be training or resources available for the decontamination of service animals.

Emergency Management – Nothing to report.

Public Health – Nothing to report.

EMS – Report major issues with the supply chain have been rectified. Except they are still facing issues with obtaining vehicle replacements.

Home Health – Nothing to report.

Long-Term Care – Nothing to report.

CLOSING REMARKS AND ADJOURN

The Chair announced the next meeting will be a Board of Directors Meeting on November 30, 2022, at 1:30 via Zoom.

The meeting will be virtual only.

With no additional business, the meeting was adjourned at 2:56 pm.



Attendance Recorded in ReadyOp: Board of Directors Meeting – October 26, 2022

| First Name | Last Name | Facility Name | Facility Type |
|------------|------------|---|---|
| Tommy | Capobianco | FDLE | Jurisdictional partners, including cities, counties and tribes |
| Suzanne | DeKay | UF Health Gainesville | Acute Care Hospitals (Core HCC Member) |
| Heather | Snellgrove | Tri-County Nursing Home & Rehabilitation Center | Skilled nursing, nursing, and long-term care facilities |
| Kevin | Towles | Center for Independent Living | Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.) |
| Rel | Perea | DOH – Suwanee | Public Health Agencies (Core HCC Member) |
| Casey | Ditter | FDOH – Lafayette | Public Health Agencies (Core HCC Member) |
| Jim | Lyons | FDOH – Bradford/Union | Public Health Agencies (Core HCC Member) |
| Matt | Ferguson | Dixie County EMS | EMS (Including inter-facility and other non-EMS patient transport systems; (Core HCC Member) systems) |
| Robert | Linnens | DOH – Alachua | Public Health Agencies (Core HCC Member) |
| Caleb | Hardee | DOH – Levy/Gilchrist/Dixie | Public Health Agencies (Core HCC Member) |
| Freda | Vaughn | DOH Region 3 | Public Health Agencies (Core HCC Member) |
| Ebbin | Spellman | UF Health Shands | Acute Care Hospitals (Core HCC Member) |
| Misty | Woods | Alachua County Fire Rescue | Local public safety agencies (e.g., law enforcement and fire) |
| Garrison | Vandegrift | DOH – Levy/Dixie/Gilchrist | Public Health Agencies (Core HCC Member) |
| Lola | Butler | FDOT – District 2 | Emergency Management Organizations (Core HCC Member) |
| Robert | Sullivan | Alachua County Fire Rescue | Local public safety agencies (e.g., law enforcement and fire) |

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| Ralph | Smith | Gilchrist County Fire Rescue | Emergency Management Organizations (Core HCC Member) |
| Patrick | Ross | DOH – Columbia | Public Health Agencies (Core HCC Member) |
| Chris | Westmoreland | DOH – Putnam | Public Health Agencies (Core HCC Member) |
| Willie | Bouie | FDEM | Emergency Management Organizations (Core HCC Member) |

DRAFT